



School District of Spring Valley

Home of the Cardinals

Dear Potential Volunteer,

Thank you for your interest in volunteering at Spring Valley Elementary School. Volunteers can be an integral part of our classroom programs whether every day, every week, once a month or once a year. Your generous offer of time, energy and talent is appreciated!

Volunteers and field trip chaperones who will be supervising children (other than their own) must complete two steps:

- 1. the Volunteer Handbook confidentiality form must be signed and submitted;**
- 2. complete and submit a Volunteer Criminal Background Check form**

Once the elementary office receives confirmation that a successfully completed Volunteer Criminal Background Check form is on file, the process is complete. Completed forms are maintained in a confidential manner. The information requested will help us guarantee a safe, confidential environment for our participants and volunteers.

We're pleased that you are considering joining us. We appreciate your help to ensure that everyone involved has a positive and rewarding experience.

Please sign in at the office and use a visitor sticker when volunteering. If you have any questions, please don't hesitate to ask. Again, thanks for your interest in helping our kids "learn and grow!"

Sincerely,

**Dan McGuire
Principal
Spring Valley Elementary**

DISTRICT OFFICE

S1450 Cty. Rd. CC
P.O. Box 249
Spring Valley, WI 54767
(715) 778-5551
(715) 778-4761 (FAX)

Dr. Donald J. Haack
District Administrator

Laurie Keehr
Community Education
Coordinator

ELEMENTARY SCHOOL

200 Sabin Avenue
P.O. Box 427
Spring Valley, WI 54767
(715) 778-5602
(715) 778-5615 (FAX)

Daniel B. McGuire
4K-5 Principal

MIDDLE/HIGH SCHOOL

S1450 Cty Rd. CC
P.O. Box 249
Spring Valley, WI 54767
(715) 778-5554
(715) 778-5556 (FAX)

Gretchen L. Cipriano
6-12 Principal

SCHOOL BOARD

Peter Coyne
President

Andy Johansen
Vice-President

Brian Wang
Clerk

Allan Faber
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Matthew J. Schrieber
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Guy W. Leach
Member

Bobbie Jaeger
Member

AN EQUAL OPPORTUNITY EMPLOYER

The School District of Spring Valley does not discriminate on the basis of sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability while employing or in any educational activity